



Chesterfield County Department of Building Inspection

9800 Government Center Parkway
Chesterfield VA 23832

Automated Inspection Scheduling System Call 804-751-4444

Available 24 hours a day, seven days a week. Call by 8:00 PM for next business day inspection. For an inspection on Monday, call by 8:00 PM Friday. When a holiday occurs, please check our website for the schedule. www.chesterfield.gov/bi

Services are available 24 hours a day to:

- Schedule inspections, up to five days in advance
- Cancel inspections, if done by 8:00 PM of previous business day
- Retrieve inspection results
- Project history by Fax

Before calling you will need:

- Touch-Tone Phone
- Permit Number
- Customer PIN Number

Inspection Codes: See table on the left.

The voice prompt sequence is as follows:

- Press 1 to schedule an inspection
- Press 2 to cancel an inspection
- Press 3 to hear and obtain inspection results
- Press 6 to obtain report of inspections for a particular day
- Press 0 to transfer to BI Staff, during business hours
- Press # to disconnect and hang up
- Press * to get more information and options at anytime
- Press 9 to repeat this menu

NOTE: Re-inspection fees may be charged for third and subsequent inspections of the same type. Not Ready fees may be charged if the work for the requested inspection is not ready for inspection. All permits expire six (6) months after the last activity. Notification will be sent prior to expiration so you may either extend the permit or schedule the appropriate inspections.

INSPECTION CODE NUMBER USED TO SCHEDULE CONNECT INSPECTIONS			
Inspection Trade/Type	Codes	Inspection Trade/Type	Codes
Structural		Electrical	
Footing	100	Residential Rough-In Electrical	400
Foundation	101	Release Service New Residence	401
Floor Slab	102	Final Electrical	403
Drainage/Waterproofing	103	Release Service Change	405
Fireplace Throat	104	Slab Inspection	406
Framing	106	Pool Bonding	409
Insulation	107	Commercial Rough-In Electrical	410
Final Building	109	Trench	418
Fire Wall	110	Commercial Ceiling Rough-In Electrical	421
Draft Stop/Smoke Barrier	111	Commercial Ceiling Completion Electrical	422
Monolithic Pour	118	Commercial Wall Rough-in Electrical	423
Fireproofing	125	Commercial Wall Completion	424
Elevator	126	Appliance or Equipment	425
Fire Damper Drop	128	Pool Potting Inspection	426
Elevator Shaft Wall	130	Pool Rough-in Electrical Inspection	427
Emergency Lighting	134	Pool Underground Electrical	428
Projection	137	Release Service Unmanned Equipment	430
Veneer	138	Grid or Suspended Ceiling	431
Pool Barrier Inspection	141	Transformer or Generator	432
Poured Wall	142	Commercial Equipment	433
Fire Resistive Element	143	Commercial Exposed Installation	434
Fire Rated Assembly	146	Commercial Feeder	435
Ceiling Grid Structural	147	Commercial Grounding	436
Plumbing		Commercial HVAC Equipment	437
Groundwork	200	Commercial Service Equipment	438
Rough In Plumbing	201	Hazardous Location Seal Packing	439
Final Plumbing	202	Hazardous Location Seal Pour	440
County Sewer Line or Septic Line	204	Release Service Commercial	441
Water Line	205	Release Service Temporary Installation	446
Mobile Home Plumbing	209		
Backflow Preventor	210	Mechanical	
Oil Interceptor	211	Above Ground Tank Install	300
Grease Trap	212	Underground Tank Install	302
Storm Drains	213	Kitchen Hood Exhaust Duct	303
Medical Gas	222	Pressure Test Fuel Tank	304
Boiler		Dishwasher Hood Exhaust	306
Final Boiler	221	Spray Paint Booth and Duct	307
Gas		Walk in Cooler	308
Rough In Gas	500	Walk In Freezer	309
Final Gas	501	Smoke Removal Duct	313
Propane Tank	507	Rough In Mechanical	314
Product Line	508	Final Mechanical	315
Groundwork	509	Smoke Removal Test	317
Other Departments		Underground Tank Removal	321
Amusement Device Final	908	Shaft Fire Damper	322
Sign Final	910	Wood Stove	324
Sign Footing	911	Shaft Duct Only	325
		Fire Damper Installation	326
		Fire Damper Drop	327
		Above Ground Tank Removal	328
		Hydronic Piping	329
		Underground Tank Abandonment	330

Last Revision: 10/10/2008